



CANNON BUILDING
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STATE OF DELAWARE
DEPARTMENT OF STATE
DIVISION OF PROFESSIONAL REGULATION

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PUBLIC MEETING MINUTES:	BOARD OF MENTAL HEALTH AND CHEMICAL DEPENDENCY PROFESSIONALS
MEETING DATE AND TIME:	Wednesday, December 14, 2011 at 12:00 p.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room B , second floor of the Cannon Building
MINUTES APPROVED	01/25/2012

MEMBERS PRESENT

Lisa Ritchie, LCDP, **Vice President**, Presiding
Dr. William Northey, LMFT, **Secretary**
Ruth Banta, Public Member
Daniel Cherneski, LMFT
Daniel Cooper, LPCMH
Gregg Drevno, LPCMH
Tracey Frazier, LCDP
Joan McDonough, Public Member
Julius Mullen, LPCMH
Elisabeth Vassas, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Danny Stevenson, Deputy Attorney General
Jessica Williams, Administrative Specialist II

MEMBERS ABSENT

Mary Davis, LCDP
Robert Doyle, Public Member, **President**
Tracy Hansen, LMFT

ALSO PRESENT

Vera Seitz, Wilcox & Fetzer

CALL TO ORDER

Ms. Ritchie called the meeting to order at 12:06 p.m.

Board introductions took place to benefit the new board members, Dr. Tracey Frazier and Elisabeth Vassas.

REVIEW OF MINUTES

MHCDP Meeting Minutes – October 26, 2011

The Board reviewed the October 26, 2011 meeting minutes for approval. Dr. Northey made a motion, seconded by Ms. Banta, to approve the minutes as written. Motion unanimously carried.

UNFINISHED BUSINESS

Recommendations from the Legislative Committee

Dr. Northey advised the Board that the Committee met prior to today's meeting and reviewed the proposed revisions to the LPCMH regulations. The regulations will clearly state that an individual cannot begin to accumulate experience hours until they have a LACMH license. The final draft of the regulations will be presented to the Board for approval during the January meeting.

Review Previously Tabled LPCMH Application for Sophia Sills-Tailor

Ms. Williams informed the Board that Ms. Sills-Tailor supplied additional documentation for the Board's review. The Board reviewed the correspondence, certificate information and the transcript from Norfolk University, showing that Ms. Sills-Tailor received her Master's degree in 1999. Dr. Northey made a motion, seconded by Dr. Mullen to table the application for documentation from the NBCC verifying the degree of record in which Ms. Sills-Tailor received certification; due to the fact that she received her Master's degree in 1999, received her Education Specialist Certificate in 2009, and her Doctorate in 2010. The information will verify that Ms. Sills-Tailor has had the two years of post-masters experience required. Motion unanimously carried.

Review Previously Tabled LCDP Application for Henry Coffield

The Board reviewed the additional documentation submitted by Mr. Coffield regarding his experience and supervision hours. Mr. Cooper made a motion, seconded by Dr. Mullen, to approve the application. Motion carried with Ms. Ritchie abstaining.

Review Correspondence from Dr. Lynn Hagelin Regarding Richard Brousell

The Board reviewed the correspondence from Dr. Hagelin regarding Richard Brousell. The Board was also provided with a copy of Mr. Brousell's consent agreement, in which the stipulations were stated. Mr. Cherneski made a motion, seconded by Dr. Drevno, to take no action at this time, until Mr. Brousell petitions the Board to reinstate his license, showing he has met all of the conditions of the consent agreement. Motion unanimously carried.

NEW BUSINESS

Review of Application for LPCMH Licensure by Certification – Natalie Ennis-Engl

The Board reviewed Natalie Ennis-Engl's application for LPCMH licensure by certification. Mr. Cooper made a motion, seconded by Dr. Drevno, to **approve** the application. Motion unanimously carried.

Review of Application for LPCMH Licensure by Reciprocity – Mary Katherine Frizzell

The Board reviewed Mary Katherine Frizzell's application for LPCMH licensure by reciprocity. Dr. Mullen made a motion, seconded by Mr. Cooper, to **approve** the application. Motion unanimously carried.

Review of Application for LPCMH Licensure by Reciprocity – Heidi Holloway

The Board reviewed Heidi Holloway's application for LPCMH licensure by reciprocity. Mr. Cooper made a motion, seconded by Dr. Mullen, to **approve** the application. Motion unanimously carried.

Review of Application for LPCMH Licensure by Reciprocity – Suzanne Mayer

The Board reviewed Suzanne Mayer's application for LPCMH licensure by reciprocity. Dr. Mullen made a motion, seconded by Mr. Cooper, to **approve** the application. Motion unanimously carried.

Review of Application for LPCMH Licensure by Certification – Raymond Copp

The Board reviewed Raymond Copp's application for LPCMH licensure by certification. Mr. Cooper made a motion, seconded by Dr. Drevno, to **propose to deny** the application, based on the fact that the certifications Mr. Copp has are not acceptable to the Board. Motion unanimously carried.

Review of Application for LPCMH Licensure by Reciprocity – Suzanne Danese

The Board reviewed Suzanne Danese's application for LPCMH licensure by reciprocity. Mr. Cooper made a motion, seconded by Dr. Mullen, to **approve** the application. Motion unanimously carried.

Review of Application for LCDP – Charmaine Bishop

The Board reviewed Charmaine Bishop's application for LCDP licensure. Dr. Northey made a motion, seconded by Dr. Drevno, to **approve the application contingent** upon receipt of clarification of the supervisory hours that Ms. Bishop obtained supervision from Mr. Thompson. Motion unanimously carried.

Review of Application to Sit for the AMFTRB Exam – Cleo Townsend

The Board reviewed Cleo Townsend's application to sit for the AMFTRB exam. Dr. Northey made a motion, seconded by Mr. Cherneski, to **approve** the application. Motion unanimously carried.

Assign Complaint

Complaint number 33-07-11 was assigned to Dr. Mullen.

Discussion Regarding Supervision for LMFTs

The Board reviewed the supervision requirements that Mississippi currently has in place for the LMFT applicants. Dr. Northey suggested that the Board adopt or create supervision requirements for all licensees which are regulated by the Board. Dr. Drevno made a motion, seconded by Mr. Cooper, to form a subcommittee to review and discuss the possibility of adopting the requirements. Motion unanimously carried. The subcommittee will consist of Dr. Drevno, Dr. Northey, Ms. Ritchie, Mr. Cherneski and Mr. Cooper. A meeting date has not been scheduled at this time.

Review Consent Agreement for Case 33-06-11

The Board reviewed the Consent Agreement for Case 33-06-11 and discussed the recommended penalties. Mr. Cherneski made a motion, seconded by Dr. Drevno, to accept the Consent Agreement. Motion unanimously carried. The Board members affixed their signatures to the order.

Correspondence

Review Correspondence from Reach Inc.

The Board reviewed the correspondence from Reach Inc. No action was taken at this time.

Review Correspondence from the American Mental Health Counselors Association

Ms. Williams advised the Board that she received a copy of the “Standards of Practice for Clinical Mental Health Counseling” published by the American Mental Health Counselors Association, if anyone was interested in reviewing the information. The Board took no action at this time.

Other Business (for discussion only)

Ms. Williams informed the Board that the New Board/Commission member orientation was held on November 18, 2011 at the Duncan Center in Dover. It was announced during the orientation that iPads will become available in 2012 for Board members to use in order to review documents during the Board meetings.

Ms. Williams also informed the Board that a proposal to deny hearing has been scheduled for the January meeting.

Public Comment

There was no public comment.

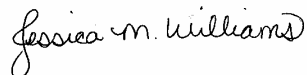
Next Meeting Date

The Board’s next meeting is scheduled for January 25, 2012, at 12:00 p.m., in Conference Room A of the Cannon Bldg., 861 Silver Lake Blvd., Dover, Delaware.

Adjournment

Mr. Cherneski made a motion, seconded by Dr. Frazier, to adjourn. Motion unanimously carried. There being no further business before the Board, the meeting adjourned at 1:21 p.m.

Respectfully submitted,



Jessica Williams
Administrative Specialist II